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Dear Parents / Carers,

We are excited to welcome you back to Tunstall for the start of the Autumn Term. We hope that you have had a restful and healthy summer break.

All children who were previously at nursery school (returners) will return to nursery on Monday 7th September.

Those who were able to return in the summer term will have seen the safety measures and systems we have put in place, in line with the Government's guidance, to protect our children and staff as far as possible from coronavirus.

It is crucial that we all stay alert to possible cases of coronavirus in our own households, and always act to prevent the possibility of spreading the disease to others.

We know that the return to nursery may cause anxiety, please remember that the latest medical evidence is that children and young people are less likely to develop symptoms or to become seriously unwell if they contract the virus.

We have robust measures in place to try to keep our nursery community safe from the virus as detailed in our rigorous risk assessment.

**Arrival / collection:**

In order to minimize the number of people on the nursery grounds we need to put the following procedures in place:

For Autumn One we need to stagger drop off and collection times.

**Three / four year olds – All children to enter and be collected at Green Room door**

**ALL DAY CHILDREN**

Children in **Green Room** will start nursery at 8.30am and need to be collected at 3.15pm.

Children in **Red Room** will start nursery at 8.45am and need to be collected at 3.30pm.

**MORNING CHILDREN**

Children in **Green Room** will start nursery at 8.30am and need to be collected at 11.15am.

Children in **Red Room** will start nursery at 8.45am and need to be collected at 11.30am.

**AFTERNOON CHILDREN**

Children in **Green Room** will start nursery at 12.30pm and need to be collected at 3.15pm.

Children in **Red Room** will start nursery at 12.45pm and need to be collected at 3.30pm.

**Two year olds – all children to enter and be collected at Two's door**

**MORNING CHILDREN**

Children will start nursery at 8.30am and need to be collected at 11.30am.

**AFTERNOON CHILDREN**

Children will start nursery at 12.30pm and need to be collected at 3.30pm.

There will be a one way system in the nursery grounds – please enter through the pedestrian gate and leave through the carpark gate (this will be sign posted). Please observe social distancing and avoid congregating in one area.

We ask that only one adult accompanies each child to nursery to minimise congestion.

Please say goodbye to your child at the door, a member of staff will be waiting to take them to the classroom.

**What to bring to nursery:**

Please make sure your child wears appropriate clothing and has a coat. Your child will also need to bring a draw string bag with spare clothes in. The bag should contain one pair of trousers, one pair of underwear, one pair of socks and one spare t shirt. This bag will stay at nursery on your child's peg.

**Face coverings:**

There is no need to provide your child with a face covering.

The Government have stated that 'primary school children will not need to wear a face covering... face coverings would have a negative impact on teaching and their use in the classroom should be avoided'.

**Track and Trace:**

The NHS Test and Trace service helps to control the rate of reproduction (R), reduce the spread of the infection and save lives. By playing your part through the actions set out below, you will directly help to contain the virus by reducing its spread.

Playing your part:

- If you develop symptoms, you must self-isolate with other members of your household and get a test to find out if you have coronavirus
- If you test positive for coronavirus, you must share information promptly about your recent contacts through the NHS Test and Trace service to alert other people who may need to self-isolate
- If you have had close recent contact with someone who has coronavirus, you must self-isolate if the NHS Test and

Trace service advises you to do so

- If you are returning from travel abroad it is important to check whether you need to self-isolate

Tunstall will be adopting the track and trace system to support the NHS and reduce the spread of the virus. Please ensure we have up to date contact details as we may need to contact you at short notice. We will endeavour to keep the nursery open if it is safe to do so. However, if we do not have enough staff due to self-isolation / illness, we may need to partially or fully close.

What happens if my child is unwell?

**If your child displays any symptoms of C-19, (new continuous cough, high temperature, a loss of, or change to their normal sense of taste or smell), please DO NOT send your child into school and call the school office to explain the circumstances. You are encouraged to obtain a test, and inform the school as soon as possible of the result. If your child tests positive, they will need to self-isolate for 10 days, and family members will need to self-isolate for 14 days. If the nursery is notified of a positive case, we will seek advice as to whether we need to close. The nursery will treat any information confidentially.**

**If a member of your family, living in your household, displays the symptoms above, please do not send your child into school, until a negative result for C-19 has been obtained.**

Please keep the school fully informed.

If your child develops symptoms of C-19 whilst in nursery, they will be isolated in a separate room under adult supervision and you will be asked to collect your child immediately and get them tested, ([NHS.uk/coronavirus](https://www.nhs.uk/coronavirus) or call 119). You will need to inform the nursery of the result at the earliest opportunity.

Normal absence procedures apply for sickness, diarrhoea, chicken pox etc. Please remember to call the nursery office by 9.30am, on the morning of the absence.

**Parental involvement:**

Sadly, we need to minimise parental involvement, at least for the first term. Parents will not be allowed onto site. Only essential visitors will be admitted.

We hope that the above information will give you reassurance that we are doing everything possible to give your child a happy and safe learning environment.

We look forward to seeing you on Monday 7th September. Enjoy the last few days of your holiday.

Best Wishes

The Tunstall Team