

21st May 2019

Dear Parent/Carer,

As you may be aware, we regularly practice evacuating the school to ensure that all children and staff are familiar with the procedure should we need to vacate the premises quickly, e.g. in the event of a fire.

We also practice the opposite of this procedure as there may be an occasion where everyone needs to be kept safe inside the building. This is called a 'Lockdown' practice. The children are told it is a 'keeping safe' practice.

The nursery may need to Lockdown in response to any number of situations such as:

- A reported incident/ disturbance in the local community (with a potential risk to our school community)
- An unidentified person on the school site
- A warning being received regarding a local risk, of air pollution (smoke plume, gas cloud etc) or chemical, biological or radiological contaminants
- The close proximity of a dangerous dog roaming loose
- Aircraft landing on the school site
- A swarm of bees

The aim of a lockdown practice is to provide all staff and children with the knowledge of how to keep safe should an incident arise.

Today, your child took part in a whole nursery lockdown practice. All exterior doors were locked, windows closed and curtains drawn. Children remained with a member of nursery staff at all times, and were aware they were taking part in a 'keeping safe' practice.

During any 'Lockdown', no visitors, (except emergency services), are admitted to the premises; any visitors already on site follow the Lockdown procedure led by a member of school staff.

Thank you for your continued support.

Yours sincerely,



Leigh McGuinness
Deputy Headteacher